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**Slovenia-Ljubljana: Provision of legal, economic and technical assistance in the field of energy regulation
2013/S 156-271429**

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

Agency for the Cooperation of Energy Regulators

Trg republike 3

Contact point(s): Ms Mateja Vavtar

SI-1000 Ljubljana

SLOVENIA

Telephone: +386 82053400

E-mail: acer-op-dir-08-2013@acer.europa.eu

Fax: +386 82053413

Internet address(es):

General address of the contracting authority: <http://www.acer.europa.eu/>

Electronic access to information: http://www.acer.europa.eu/The_agency/Public_Procurement/Pages/Open-calls.aspx

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

General public services

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Provision of legal, economic and technical assistance in the field of energy regulation.

II.1.2) Type of contract and location of works, place of delivery or of performance

Services

Service category No 11: Management consulting services [6] and related services

Main site or location of works, place of delivery or of performance: Contractor's premises and/or Agency's premises.

NUTS code SI021

- II.1.3) **Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)**
The notice involves the establishment of a framework agreement
- II.1.4) **Information on framework agreement**
Framework agreement with several operators
maximum number of participants to the framework agreement envisaged: 5
Duration of the framework agreement
Duration in months: 24
Estimated total value of purchases for the entire duration of the framework agreement
Estimated value excluding VAT:
Range: between 1 and 2 100 000 EUR
- II.1.5) **Short description of the contract or purchase(s)**
The contract is divided into 3 lots:
— lot 1: legal assistance in the field of energy regulation,
— lot 2: economic assistance in the field of energy regulation,
— lot 3: technical assistance in the field of energy regulation.
- II.1.6) **Common procurement vocabulary (CPV)**
79000000, 73000000, 76000000, 09000000
- II.1.7) **Information about Government Procurement Agreement (GPA)**
The contract is covered by the Government Procurement Agreement (GPA): no
- II.1.8) **Lots**
This contract is divided into lots: yes
Tenders may be submitted for one or more lots
- II.1.9) **Information about variants**
Variants will be accepted: no
- II.2) **Quantity or scope of the contract**
- II.2.1) **Total quantity or scope:**
Indicative maximum amount (up to 4 years) is:
— for lot 1: 300 000 EUR,
— for lot 2: 1 000 000 EUR,
— for lot 3: 800 000 EUR.
Specific contracts will not be signed once the ceiling is reached. Contracts will be concluded for 24 months renewable up to 2 times, each time for a period of 12 months.
Estimated value excluding VAT:
Range: between 1 and 2 100 000 EUR
- II.2.2) **Information about options**
Options: no
- II.2.3) **Information about renewals**
This contract is subject to renewal: yes
Number of possible renewals: Range: between 1 and 2
In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:
in months: 24 (from the award of the contract)
- II.3) **Duration of the contract or time limit for completion**
Duration in months: 24 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Lot 1: legal assistance in the field of energy regulation

- 1) **Short description**
Legal assistance in the field of energy regulation.
- 2) **Common procurement vocabulary (CPV)**
79100000, 76000000, 09000000
- 3) **Quantity or scope**
Request for services sent upon needs.
Estimated value excluding VAT:
Range: between 1 and 300 000 EUR
- 4) **Indication about different date for duration of contract or starting/completion**
Duration in months: 24 (from the award of the contract)
- 5) **Additional information about lots**
Renewable up to 2 times, each time for a period of 12 months.

Lot No: 2

Lot title: Lot 2: economic assistance in the field of energy regulation

- 1) **Short description**
Economic assistance in the field of energy regulation.
- 2) **Common procurement vocabulary (CPV)**
76000000, 79300000, 79400000, 73000000, 09000000
- 3) **Quantity or scope**
Requests for services sent upon needs.
Estimated value excluding VAT:
Range: between 1 and 1 000 000 EUR
- 4) **Indication about different date for duration of contract or starting/completion**
Duration in months: 24 (from the award of the contract)
- 5) **Additional information about lots**
Renewable up to 2 times, each time for a period of 12 months.

Lot No: 3

Lot title: Lot 3: technical assistance in the field of energy regulation

- 1) **Short description**
Technical assistance in the field of energy regulation.
- 2) **Common procurement vocabulary (CPV)**
76000000, 73000000, 79000000, 09000000
- 3) **Quantity or scope**
Requests for services sent upon needs.
Estimated value excluding VAT:
Range: between 1 and 800 000 EUR
- 4) **Indication about different date for duration of contract or starting/completion**
Duration in months: 24 (from the award of the contract)
- 5) **Additional information about lots**
Renewable up to 2 times, each time for a period of 12 months.

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

Not applicable.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

As described in the tender specifications.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

As described in the tender specifications.

III.1.4) Other particular conditions

The performance of the contract is subject to particular conditions: no

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: As described in the tender specifications.

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met: As described in the tender specifications.

Minimum level(s) of standards possibly required: As described in the tender specifications.

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:

As described in the tender specifications.

Minimum level(s) of standards possibly required:

As described in the tender specifications.

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2) Staff responsible for the execution of the service

Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service: yes

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Open

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority:

ACER/OP/DIR/08/2013.

IV.3.2) Previous publication(s) concerning the same contract

no

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4) Time limit for receipt of tenders or requests to participate

30.9.2013 - 16:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

Any EU official language

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8) Conditions for opening of tenders

Date: 4.10.2013 - 11:00

Place:

Agency for the Cooperation of Energy Regulators, Trg republike 3/II. floor, SI-1000 Ljubljana, SLOVENIA.

Persons authorised to be present at the opening of tenders: yes

Additional information about authorised persons and opening procedure: Tenders wishing to attend the opening session must send an e-mail to acer-op-dir-08-2013@acer.europa.eu at least 48 hours before the day of opening, quoting the reference number of this tender.

A maximum of 1 representative per tenderer may attend the opening session and their participation will be restricted to an observer role.

This representative should give evidence of his legal capacity for attending the opening session (legal representative of the company or person having delegation of power) and should present his/her ID card or passport.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about European Union funds

The contract is related to a project and/or programme financed by European Union funds: no

VI.3) Additional information

Tender documents will be made available within 3 calendar days of the publication of the contract notice on the Agency's website at the following address: http://www.acer.europa.eu/The_agency/Public_Procurement/Pages/Open-calls.aspx

Tenderers can download the tender documents and eventually any additional documents and information from this website. The site will be updated regularly and it is the tenderers' responsibility to check for updates and modifications during the tendering period.

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures

General Court of the European Union
boulevard Konrad Adenauer
2925 Luxembourg
LUXEMBOURG
E-mail: cfi.registry@curia.europa.eu
Telephone: +352 4303-1
Internet address: <http://curia.europa.eu>
Fax: +352 4303-2100

VI.4.2) **Lodging of appeals**

Precise information on deadline(s) for lodging appeals: Within 2 months of the notification to the plaintiff, or, in absence thereof, of the day on which it came to knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**
1.8.2013